



**Glenridge Homeowner Association of North Carolina, Inc. (GHA)  
Application for Approval of Architectural Improvements**

*The Architectural Review Committee reserves the right to request more information to clarify this request. Requests for multiple changes should be submitted separately. Installation prior to proper approval will subject the homeowner to penalties and / or fines.*

Approvals are valid for One (1) year only from date of approval.

**A. Applicant**

Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

**B. Type of Modification**

- |   |                                      |  |
|---|--------------------------------------|--|
| <input type="checkbox"/> Addition             | <input type="checkbox"/> Fence       | <input type="checkbox"/> Exterior Painting |
| <input type="checkbox"/> Deck / Patio         | <input type="checkbox"/> Outbuilding | <input type="checkbox"/> Porch             |
| <input type="checkbox"/> Playground Equipment | <input type="checkbox"/> Other _____ |  |

**C. Collateral Information Required:**

- |  |  |
|--|--|
| 1. Location  | 11. Utilities  |
| 2. Size  | 12. List of items being removed including size of plants by kind                           |
| 3. Color by Location   | List of items being added including plants by kind   |
| 4. Contractor  | 13. List of items being added including plants by kind                                     |
| 5. Contractor's NC License #   | 14. Photographs of the existing conditions prior to construction                           |
| 6. Copy of property survey with proposed changes accurately located on property plan | 15. Copy of Building Permit must be delivery to the HOA prior to the start of construction |
| 7. Plans and Materials Specifications  | 16. Edge treatments at plant beds  |
| 8. Roof Design   |  |
| 9. Exterior Finish   |  |
| 10. Dimensions to existing structures and property lines                             |  |

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

I request design approval and grant permission to the Glenridge Homeowners Association representatives to enter the property to consider the request; to inspect the approved changes during installation / construction; and to inspect the work upon completion to confirm compliance.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Design Approval:  Yes  Conditional

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks / Special Comments: \_\_\_\_\_